



Notice is hereby given of the Members meeting of the Mitchells Plain Town Centre Improvement District that will take place on the 3rd of December 2019 where the following items will be discussed:

AGENDA

1. Registration
2. Welcome & Apologies
 - 2.1 Membership
 - 2.1.1 resignations
 - 2.2 Quorum to constitute a meeting
3. Approval of agenda
4. Chairman's Report
5. Feedback on operations 2019- 20
6. Approval of budget 2020-21
7. Approval of implementation plan 2020-21
8. Appointment of auditors
- 11 Confirmation of Company secretary
- 12 Election of Board Members
- 13 General
- 14 Q & A
- 14 Adjournment

Please note the following:

The present Directors of the Mitchells Plain Town Centre Improvement District and their respective portfolios are:

Name	Current SRA Portfolio
Bradley Bordiss	Chairperson
Fairoz Osman	Director
Shaheem Hendricks	Director
Ismail Moosajee	Director
Blake van Aswegen	Director
Ian van der Merwe	Director



All stakeholders and interested parties are invited to attend, however, only owners registered as members of the company may vote.

- Per clause 11.9.2 of the Memorandum of Incorporation, no member who is in arrears with payment of the additional rate for more than 60 (sixty) days, shall be entitled to vote at a members meeting for so long as s/he is so in arrears except if the member can prove that s/he is in a dispute or has entered into an appropriate payment arrangement with the City or can provide proof of payment.
- Owners wishing to apply for membership should do so via the website or by email. New membership applications should be received by 26th of November 2019 (*one week before the meeting*) to be approved and accepted at a meeting of the Board of directors of the Mitchells Plain Town Centre Improvement District NPC prior to the members meeting.
- Any member may appoint a Proxy to attend the meeting on his/her behalf. Forms of Proxy may be downloaded from the website or requested by email. The proxy form must be delivered to the offices of the Company (4B Willow Road, Observatory, Cape Town, 7925) no less than 24 hours prior to the advertised time of the start of the meeting, failing which it shall not be deemed to be valid.
- Enquiries should be addressed as far in advance as possible, by email as above or by letter to the registered office of the company.
- The current Directors will resign. They have made themselves available for re-election as directors. Forms for nomination of directors may be downloaded from the website or be requested by email. These form must be delivered to the offices of the Company no less than 7 clear days prior to the advertised time of the start of the meeting, failing which it shall not be deemed to be valid.
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The following documentation is available at the Members meeting and on the 3rd of December 2019 website at www.mptcid.co.za

- Membership list
- Advertisements, notice to members and CoR 36.2 form
- Agenda
- Implementation Plan 2020-2021
- Budget 2020-2021
- Membership application form
- Nominations Director form
- Proxy Form